

Heir Hunters Freelance Local Reps

Locations:

London (South London)/Essex
Peterborough
Plymouth
Exeter
Newcastle
Newport
Cumbria
Portsmouth
Lake District/Carlisle/North West
North Yorkshire
Somerset (e.g., Bristol)
West Sussex (e.g., Brighton/Worthing)
Dorset
Hull
Lincolnshire
Cornwall/Devon
Leeds
Belfast/NI
East coast of Scotland

Finders International is a firm of professional probate genealogists that provides a comprehensive range of support services to those dealing with Estate Administration, from Solicitors, Banks, Corporate and State Trustees through to charities, professional administrators and executors. We are committed to providing a no-nonsense, fast, friendly service whilst ensuring that the highest professional standards are maintained. Our representatives are usually retired Police Officers, but others are welcome to apply.

The role would involve:

- Visiting potential heirs, family members, neighbours, or other people connected to our research at their homes.
- Making enquiries, discussing sensitive information with them, confirming personal data and family history trees and links, and creating a good rapport with potential clients.
- Presenting Finders paperwork to potential clients and explaining the services we provide.
- Making ad hoc visits to registry offices, solicitors, post offices, and other public places.
- Conducting property visits, working with locksmiths, searching for and retrieving personal documentation and items, and showing clients around.
- Training provided.

Due to the volume of applications received, we regret that we cannot reply to everyone. However, please be assured that all correspondence is read, and we will contact candidates we wish to discuss opportunities with by phone or email as soon as possible.

You are required to have your own Public Liability insurance policy in place and apply for a Basic DBS check. It is recommended that you also hold Professional Indemnity Insurance and register with the ICO (Information Commissioner's Office).

Please note that full training is provided free of charge. When applying, **please state your location.**

Applicants must have a car, a full driving license, a smartphone, sat-nav, email, scanning, and printing facilities at home. The hourly rate is plus mileage.

To apply, please send a cover letter/email and your CV/breakdown of experience to vacancies@findersinternational.co.uk